



## CCP AUDIT RESULTS AND FEEDBACK

**Psychologist's name:**

**Registration number:**

**APC year audited:**

**Date of audit:**

**Auditor:**

The following is an overview of the audit of your participation in the Board's prescribed Continuing Competence Programme (CCP) over the past APC year. Any remedial action that is *required* has been clearly identified as such. We may also have provided some formative feedback/suggestions that we hope will enhance your CCP participation in future years.

### SUMMARY OF AUDIT OUTCOME

- You have fully met all CCP requirements.
- You have partially met the CCP requirements (see feedback below).
- You have not met the CCP requirements (see feedback below).

### PROPOSED ACTIONS:

- No further action is needed.
- The following action is proposed:
  - That your CCP participation be audited again next year.
  - That further submissions be required and that (if necessary) you be issued with an Interim Practising Certificate pending receipt and assessment of those submissions as satisfactory.
  - Other:

	CCP Steps and objectives	Minimum required elements	Met	Partially Met	Not Met	Auditor's Comments
1	<b>Log Book kept</b> <b>Objective:</b> To create a running record of the basic details of your CCP participation.	A copy of your electronic or hard-copy record showing the dates and basic details of your key CCP activities is submitted to the Board on request.				
2	<b>Self-Reflective Review completed</b> <b>Objective:</b> To quickly and simply develop (with your supervisor's involvement) a critical overview of your practice by identifying those competencies requiring attention.	The date(s) that you completed your review are clearly documented in your log book. <input type="checkbox"/>  Your supervisor has confirmed his/her involvement in your review. <input type="checkbox"/>				
3	<b>Learning Objectives established</b> <b>Objective:</b> Based on the insights gained from your SRR, to identify and record your learning objectives for the following year.	The date(s) that you set learning objectives are clearly documented in your log book. <input type="checkbox"/>  Your chosen learning objectives are documented clearly. <input type="checkbox"/>				
4	<b>Learning Activities documented</b> <b>Objective:</b> To keep a record of the activities you undertake towards achieving your learning objectives.	Your log book includes a clear record of all (CCP related) learning activities you undertook during the APC year being audited.				
5	<b>Learning outcomes reviewed</b> <b>Objective:</b> To critically appraise (with the full participation and feedback of your supervisor) the progress you made towards achieving each of your originally identified learning objectives.	The date(s) that you completed your review of learning outcomes are clearly documented. <input type="checkbox"/>  Your supervisor has confirmed his/her involvement in your review. <input type="checkbox"/>				